

GOVERNMENT OF TRIPURA
OFFICE OF THE BLOCK DEVELOPEMENT OFFICER
PECHARTHAL R.D. BLOCK: UNAKOTI TRIPURA

No.F.19(9)/BMM/TRLM/PTL/2023-24/ 98 17-57

Dated- 16/02/2024

**SHORT NOTICE INVITING QUOTATION FOR PROCUREMENT OF
OFFICE FURNITURE**

On behalf of the Government of Tripura, the undersigned invited Short Notice Inviting Sealed Quotation (SNISQ) from authorised Dealer/ Distributor/ Registered Traders/ Co-Operative Society for procurement of office furniture for Block Mission Management Unit, Tripura Rural Livelihood Mission, Pecharthal under Pecharthal RD Block, Vide reference No F.3(7)/TRLM /DMMU(U)/Corres/2023-24-Part (1)/4416-18, dated-06/02/2024.

The rate should be quoted both in figures and words on the printed letter head as per prescribed proforma enclosed. The bidder has attach to D-Call amounting Rs. 5,000/- (Rupees five thousand) only in favour of the Block Development Officer, Pecharthal RD Block, Unakoti District from any Bank payable at Pecharthal.

The sealed quotation should be dropped in Tender Box kept in Block Development Officer, Pecharthal RD Block from 26th February, 2024 to 27th February, 2024 up to 03.00 PM. All sealed quotation received till then will be opened on the 27th February, 2024 at 03.30 P.M (if possible). If the date of tender dropping / opening of tender Box paralyzed due to unforeseen reason(s), then it shall be done on the next Government working day. The undersigned reserves the right to accept or reject any or the tenders without citing any reason whatsoever. Details are given below (Annexure -A)

ANNEXURE- A

SL NO	Name of Item	Product Description/Specification	Required Qty.	Unit Price (Including all Taxes) (Rs.)	Amount (Rs.)	Brand
1	Office Executive Table	Model No – T-8, Dimensions -W x H x D (cm)119.9 x 75 x 59, Frame Material-Mild Steel, Table Top Material-Particle Board.	5			Godrej
2	Office Executive Chair	Model No- Diva 7042 R	6			Godrej
3	Steel Almirah	Model No – Storwel® M2 Steel Almirah, 2 door, Dimensions W x H x D (cm)91.6 x 198 x 48.6, Primary Material-CRCA Steel.	1			Godrej
4	Godrej Almirah	Model No – Storwel Plain, 2 door, Dimensions W x H x D (cm) 91.6 x 198 x 48.6, Primary Material-CRCA Steel.	1			Godrej

	Plastic Chair	Model Name – Dream, Without Arms.	40			Supreme/RFL
6	Steel Rack	Length-6.5 feet, Width-18 inches, Thickness-0.70 mm, Depth- 3 feet, No of shelves- 5 shelves , Per Shelf Load capacity-90 Kg,	2			Godrej/ Steel & Style.

TERMS & CONDITIONS

1. Delivery Place:

Bidder will supply and deliver the material in requisite number at the Office of the Block Development Officer, Pecharthal RD Block .

2. Qualification Conditions:

- Bidder should be authorized supplier / Service provider of the quoted item/work and should submit the relevant documents/certificates.
- Bidder shall provide all relevant records required i.e. (i) Permanent Account Number. (ii) GST Registration Certificate. (iii) Trade Licence. (iv) Bank pass book. (v) ADHAAR card.

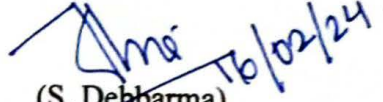
3. Bid Price:

- All duties, taxes and other levies including transportation expenses are payable by the Supplier / Agencies / Company under the contract and shall be included in total price.
- Each bidder shall submit only one quotation in the format supplied. Bidder submitting more than one quotation for the same package will not be entertained. All the columns and requisite information's must be filled in the supplies Prescribed Format.

4. Item Evaluation of Quotations:

The purchaser will evaluate and compare quotations determined to be substantially responsive i.e are properly signed & confirm to terms, condition, specifications, and qualifications.

- The lowest bidder will have to supply the items as per receipt of every supply orders, within 7 (Seven) days from the date of receipt of supply order from the office of the Block Development Officer, Pecharthal RD Block, Unakoti District. If suppliers fail to supply the items as per requirement within another few days the D-call money will be forfeited.
- The Block Development Officer, Pecharthal RD Block has the right to postpone / cancel the bid, the bidder will have to abide with the decision.
- Payment shall be made after the supply and submission of bills which will be subject to satisfactory supply (certified by the committee constituted for the purpose.)


(S. Debbarma)

Block Mission Manager (BDO)
Block Mission Management Unit
Pecharthal RD Block, Unakoti District.

Copy to:-

- The CEO, TRLM, SMMU Agartala, West Tripura for kind information.
- The District Mission Manager (DM & Collector), DMMU Kailashahar, Unakoti Tripura for kind information.
- The Sub-divisional Magistrate, Kumarghat / Panisagar / Kanchanpur, Kailashahar, Unakoti Tripura for kind information.

- The Block Development Officer, Kumarghat, Chandipur, Gournagar R.D Block with a request to display NIT in their Notice Board.
5. The Director, ICA Department, Agartala for kind information with a request for arranging single insert SNIQ notice in 3(three) Bengali dailies.
 6. The District Informatics Assistant, NIC attached to the Office of the DM & Collector, Unakoti District, Kailashahar for information and with request to float the Short Notice Inviting Quotation (SNIQ) www.tenders.gov.in
 7. Store keeper in this Block information & necessary action.
 8. The District informatics Assistant, NIC, Attached to office of the DM & Collector, Unakoti Tripura for information & with request to float documents in the officials website.
 9. Email to portal.tripura@gmail.com with a request to arrange floating the tender in www.tripura.gov.in.
 10. The CEO, Kumarghat Municipality, Kumarghat, Unakoti Tripura for kind information.
 11. Tender Notice is displayed in the Notice board of this office.


(S. Debbarma) 16/02/24.

Block Mission Manager (BDO)
Block Mission Management Unit
Pecharthal RD Block, Unakoti District.