

GOVERNMENT OF TRIPURA  
GENERAL ADMINISTRATION (PERSONNEL & TRAINING) DEPARTMENT

No.F.20(2)-GA(P&T)/2020

Dated, Agartala, the <sup>57</sup>31 August, 2022

MEMORANDUM

Subject:- Revised list of common post of Multi Tasking Staff Group-D Non-Technical under common RR vide G.O No.05 dated 3<sup>rd</sup> December 2020.

The undersigned is directed to invite attention to the existing Model Common RR for the posts of Group-D(Non-Technical) common to all Departments under administrative control of Government of Tripura vide G.O. No.05 File No.20(2)-GA(P&T)/2020 dated 3<sup>rd</sup> December, 2020.

2. The existing list of Multitasking Staff Group-D(Non-Technical) under the above mentioned Common RR (Annexure-A) has been re-examined in consultation with the Finance Department and it is decided to substitute the existing list by the following posts:-

1.Peon	16.Handyman	31.Stage Shifter
2.Night Guard	17.Assistant Caretaker	32.Animal Housekeeper
3.Watch & Ward	18.Junior Cook	33.Pump Operator
4.Helper	19.Darwan	34.Cleaner
5.Senior Attendant	20.SBCC	35.Washerman
6.Fishery Guard	21.SCA	36.Orderly
7.# (Deleted)	22.Farm Worker	37.Talua
8.GDA	23.Poddar	38.Liftman
9.Runner	24.Khalashi	39.Semi Skilled Worker/ Skilled Labour
10.## (Deleted)	25.Chowkidar Carrier-cum-Dresser	40.Horti-Worker
11.* (Deleted)	26.Cook-cum-Masalchi	41.Dye Majdoor/Dye Assistant
12.** (Deleted)	27.Record Supplier	42.Guard
13.Cook	28.Mali/Senior Mali	43.Any other similar Group-D level posts (Non-Technical) having 100% by direct recruitment in level-1 cell-1 of Tripura State Pay Matrix 2018.
14.Helper(Civil)	29.Doom, Jamadar	-----
15.Jugali	30.Cook-cum-Bearer	-----



**Note:-**

The concerned Administrative Departments shall also notify the Job Profile according to nomenclature.

#(7) Daftry is deleted being promotion post.

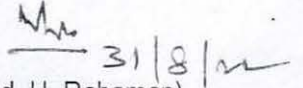
##(10) Packer is deleted being promotion post.

\*(11) Sorter is deleted being Group-C post.

\*\* (12) Process Server is deleted being promotion post.

3. All Departments shall notify their respective RR based on the above revised list of Multitasking Staff Group-D(Non-Technical).

4. This is issued with the approval of the Council of Ministers vide Memo. No.F.1(36)-GA(CAB)/2000 dated 26/08/2022.

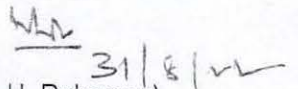
  
(Md. H. Rahaman)  
Under Secretary to the  
Government of Tripura

To

All Departments/Heads of Departments, Tripura.

Copy to:-

1. The Secretary to the Governor, Tripura.
2. The Principal Secretary to the Chief Minister, Tripura.
3. The office of all Ministers, Government of Tripura.
4. The PS to the Chief Secretary, Tripura.
5. All Principal Secretaries/Secretaries/Special Secretaries to the Government of Tripura.
6. All Directorates/the PCCF/the DGP/All District Magistrates & Collectors.
7. Secretary, TPSC, Tripura, Agartala.
8. GA(Confidential & Cabinet) Department in reference to the Memorandum vide No.F.1(36)-GA(CAB)/2000 dated 26/08/2022.
9. The Manager, Tripura Government Press, Agartala for publication of the Notification in the next issue of the Official Gazette with a request of sending the copy of the Gazette Notification to this Department.
10. Library, O/o the Ld. Advocate General of Tripura.
11. Library, O/o the LR & Secretary, Law Department, Government of Tripura.
12. Director, Information Technology, Agartala with request to upload in the State Portal.
13. Copy meant for GA (P&T) Department website <http://164.100.127.45/gapnt> for upload.
14. Guard file.

  
(Md. H. Rahaman)  
Under Secretary to the  
Government of Tripura